

## To Members of Austrey Parish Council



You are hereby summoned to attend the meeting of Austrey Parish Council.  
To be held at 7.30pm at Austrey Village Hall on **Wednesday 8<sup>th</sup> November 2023**.  
Members of the press & public are welcome to attend.

### Agenda:

1. Present/Apologies for absence.
2. Declarations of interest. For councillors to disclose any financial, personal, or other interests which have a bearing on their role on the Parish Council.
3. Minutes: to approve minutes of the last parish council meeting which took place on 11<sup>th</sup> October 2023.
4. Presentation from Jeff Morris from WCC Highways
5. Clerk's Update.
6. Open Forum - Parishioners are invited to address the council on any relevant matter for a maximum of three minutes per person.
7. Discussions & updates on recent or regular items:
  - 7.1 – Christmas Event 2023
  - 7.2 – Internal audit provision
  - 7.3 - Neighbourhood Plan (NDP)
  - 7.4 - Newsletter
  - 7.5 - Playing Fields
  - 7.6 - Village Maintenance
8. Planning: to consider new planning issues or applications, as per appendix, as well as updates on recent applications
9. Correspondence: to note the appendix of items. This will be available for inspection at the meeting.
10. Financial & Insurance Matters: to consider payments to be made as per the appendix, expected bills etc.
11. Councillors' matters & items for future agenda: this is the opportunity to report minor matters of information not elsewhere included on the agenda, to discuss action points & to raise issues for future agendas.
12. Date of next meeting: confirm next meeting which is scheduled for 13<sup>th</sup> December 2023
13. Clerk's Annual Performance Review – members of the press & public are asked to leave for this section.