

## To Members of Austrey Parish Council



You are hereby summoned to attend the Annual Meeting for the Parish Council,  
followed by the ordinary meeting of Austrey Parish Council.  
To be held at 7.30pm at Austrey Village Hall on **Wednesday 8<sup>th</sup> May 2024**.  
Members of the press & public are welcome to attend.

### **Annual Meeting for the Parish Council:**

1. Elect a Chair for the coming year.
2. Record members present, apologies and reasons for absence.
3. To receive written requests for Disclosable Pecuniary Interests where that interest is not already in the register of members' interests.
4. To receive the Chair's Declaration of Acceptance of Office
5. Elect a Vice-Chair for the coming year.
6. To receive a report on the capital assets and liabilities vested in the Council
7. To approve the Annual Governance Statement 2023/24
8. To approve the Accounting Statements 2023/24
9. To review the Council's Standing Orders and Financial Regulations

### **Agenda:**

1. Present/Apologies for absence.
2. Declarations of interest. For councillors to disclose any financial, personal, or other interests which have a bearing on their role on the Parish Council.
3. Minutes: to approve minutes of the last parish council meeting which took place on 10<sup>th</sup> April 2024.
4. Clerk's Update.
5. Discussions & updates on recent or regular items:
  - Christmas tree lights/electrical work
  - Neighbourhood Plan
  - Playing Fields
  - Telephone box - to include voting on a spend for repainting it
  - Village Maintenance
  - Village Orchard - to include voting on a spend for an Open Day

6. Planning: to consider recent applications and decisions.
  - a) **PAP/2024/0168 - Manor Croft, Newton Lane, Austrey CV9 3EP** - Works to tree protected by a tree preservation order to remove the Ash tree to ground level, stump grind and re-plant a species that is native and has resilience to modern pests and diseases including ash dieback.  
**PAP/2024/0152 - Oak Tree House, 49 Main Road, Austrey CV9 3EH** - erection of carport
  - b) **Determined:** None
7. Financial Matters: to consider payments to be made, expected bills etc.
8. Councillors' matters & items for future agenda: this is the opportunity to report minor matters of information not elsewhere included on the agenda, to discuss action points & to raise issues for future agendas.
9. Date of next meeting: to confirm the next meeting, which is scheduled for 12<sup>th</sup> June 2024.

Lynsey Treadwell  
Clerk to Austrey Parish Council  
03/05/2024